



island lettings

05/2015

Tenant Fees & Charges

Please note that a fee will be charged for any appointment(s), made with you, which you do not keep. This fee will depend on the cost incurred as a result of any appointment not being kept.

Application Charges:

First Applicant	£198.00
Each Additional Applicant	£78.00
1 st Guarantor Application	Free
Each Subsequent Guarantor	£60.00
Company Application	£250.00
Check In Inspection/Inventory Contribution	£72.00

References Charges:

Provision of reference/s to new landlord or letting agent	£15.00
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Bank Related Charges:

Bounced Cheque/Recalled Standing order	£15.00
Failure to Cancel Standing Order	£18.00
CHAP Fee	£25.00
Credit Card Surcharge	5%
Debit Card Surcharge	Free

Arrears Charges:

Administration (Per Instance)	£25.00
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Tenancy Renewal Charged:

Tenancy Renewal Agreement	£48.00
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Assignment Charges:

Assignment Fee (Per Incoming Tenant)	£198.00
Tenancy Amendment Fee	£120.00
Early Release from Tenancy	£300.00

Access Charges:

Missed Property Inspection	£25.00
Replacement Key	up to £50.00*
Replacement Property Fob	up to £100.00*
Replacement Car Park Fob	up to £100.00*
Locksmith Call Out	up to £150.00*

We will not make any charges which are not detailed on this form. We will not increase these charges during your tenancy without first agreeing them with you. These charges include VAT.

*These charges will depend on what your landlord is charged by a third party contractor or supplier.